



Inside Sales

We are searching for a driven Inside Sales Representative to join our dynamic team in a growing company.

Your tasks

- To be the first contact for sales requests per phone and email
- Follow up on leads from company events, exhibitions, website contact forms, other colleagues
- Keeping up with product and service information and updates.
- Proactively identify and cold call potential new costumers
- Sales administration (creating and adjusting pricelists, sales statistics aso).
- Cooperation with the rest of the team regarding sales and marketing
- Order processing of B2B and B2C customers
- Preparation of export relevant documents (commercial invoice & IMO declaration) together with our administration
- Preparation of offers and credit notes

Your profile

- Successfully completed commercial training with subsequent professional experience and verifiable success in similar positions
- Excellent knowledge of English written and spoken, good knowledge of egman
- Ability to work independently and to contribute to the team with your own ideas
- Strong customer and service orientation as well as excellent communication skills
- Reliable, structured and responsible way of working
- Proficiency in MS-Office (Excel, Word)

We offer

A familiar working atmosphere within a committed and friendly team, short decision-making processes, flat hierarchy and open internal communication. We have joint weekly breakfast meetings in order to exchange ideas among each other, competitive compensation with performance-related additional benefits, an additional company pension scheme, varied work and a secure job in a growth market.

We look forward to receiving your complete application, stating your salary requirements and earliest possible starting date.

Please send your application to: kf@epttechnologies.dk

